



## Dubai International Private School (Al-Quoz)

DIPS, in partnership with parents and community, strives to ensure all students are digitally literate, lifelong learners, productive citizens and nurture their well-being in an inclusive learning environment.



**"Empowering Minds, Inspiring Hearts, Shaping the Future"**

**"تمكين العقول، إلهام القلوب، تشكيل المستقبل"**

### Exam Policy

**Objective: Dubai International Private School, AlQuoz, has set an exam policy to make sure that all students have a fair and equal test experience.**

1. Students should arrive to school **before 7:45 a.m. Tests start at 8:00 a.m. sharp.** Late students will have no extra time except in emergency cases.
2. **School uniform is a must during all test days. Sports uniforms are not allowed.**
3. **Students have to stick to their designated seats on all test days.**
4. Students may not borrow utensils (pens, erasers, calculators, rulers etc.) from their friends during the exam.
5. Any kind of disturbance in the exam room will lead to immediate dismissal and violating students will receive a score of zero on the test.
6. Cell phones are totally prohibited in classrooms as well as in exam halls. Students who attempt to violate this rule will receive a score of zero.
7. **Using a mobile phone or any other unauthorized testing aid will lead to immediate dismissal and of receiving a score of zero.**
8. Any confirmed attempts of cheating such as **looking at others' test takers' test papers or devices, receiving help of any kind, receiving electronic messages on devices, failing to follow the proctors' instructions, having identical answers and/or mistakes** will lead to cancelling the test and receiving a score of zero.
9. Using an answer key or sharing answers with anyone during the test will lead to immediate dismissal and receiving a score of zero.
10. **Students who are given permission by the administration to take the test on-line must have their cameras open all the time or the test will be cancelled.**
11. **Test takers must make sure that their devices are fully charged before they come to the test room.**
12. Make-up tests will be scheduled for absent students who provide official medical reports.
13. Four-function or graphic calculators are allowed for Chemistry and Physics tests of grades 10, 11 and 12
14. Calculators are allowed for the Math tests of Grades 8 - 12.

15. To avoid crowding, students are advised to leave the school campus as soon as they leave the test room.

**These policies help make sure your testing experience today is fair, and that you can focus on your own test without distractions.**