



Parents Handbook

2023-2024

♥ Welcome to
Kindergarten





Dubai International Private School

DIS, in partnership with parents and community, strives to prepare every student to be digitally literate, a lifelong learner, and a productive citizen.

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Superintendent's Message 2023-2024

Dear Parents and Students,

I hope this letter finds you in good health and high spirits. As we eagerly start the beginning of a new academic year, I want to extend a warm welcome to each one of you. This year promises to be filled with great opportunities for all of our students as we strive to find ways that we can be even better than we have been before! As for the current academic year 2023-2024, the school will focus on the following priorities:

Academic Excellence

We continue to pursue the highest academic standards and have committed ourselves to a rigorous curriculum that fosters inquisitive thinking and intellectual growth. Our teaching staff is hard at work developing meaningful lessons, and our aim, as always, is to provide the best educational experience possible.

Data Literacy and Assessment

In order to better tailor instruction to individual needs, we are investing in data literacy training for our teachers. Through a system of ongoing assessments, we will be able to offer more targeted instruction and effectively monitor students' academic growth over time.

English Learning Proficiency with a Focus on Reading Literacy

We recognize the importance of proficiency in English and reading literacy, especially in our diverse community. Rest assured, we have structured English Language programs, supplemented by initiatives aimed at enhancing reading skills across all grade levels.

Technology Integration

Embracing the modern world, we are excited to further enhance the integration of new technology into our classrooms. From interactive whiteboards to educational platforms, these tools will complement our teaching methods and enhance students' learning experiences.

Social-Emotional Wellbeing

The emotional and mental wellbeing of our students is a priority. To support this, we have a strong counseling program, mindfulness activities, and community circles to discuss feelings and resolve conflicts. We believe that a strong mind is just as important as a strong intellect.

United Nations Sustainable Educational Goals

This year, we will also be incorporating the United Nations Sustainable Development Goals into our curriculum.

We look forward to partnering with you as we engage our students in these exciting educational journeys. I encourage each of you to fully embrace this new school year's opportunities and challenges. Together, we will ensure that your children reach their highest potential.

Should you have any questions or concerns, please do not hesitate to contact the school office or email me directly at principal@mydischool.com.

Sincerely,
Akram Zayour Ph.D.
(Dubai International Private School / Al Quoz)





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Dear Parents,

2.WELCOME

Welcome to our Kindergarten at Dubai International School. We hope that the new academic year, 2023-2024 will be a successful, safe and fruitful one.

Our kindergarten provides an inspiring and engaging environment, where every child is valued and made to feel safe and secure in their surroundings. We are a family feel school with children at the heart of everything we do, ensuring there is a good balance between child-initiated activities and adult directed activities that enable children to reach their full potential socially, emotionally and academically with confidence. We understand the importance of working together with the whole family, building positive and supportive relationships always motivated by our school vision of Achieving Excellence Together.

Enclosed is a list of rules and procedures that we follow in the kindergarten section. Please read them carefully, and do not hesitate to contact us if you ever have any concerns or questions throughout the year.

We are sure this is the beginning of a wonderful year at Dubai International School Kindergarten!

3.KINDERGARTEN READINESS: YOUR CHILD'S EMOTIONAL PREPARATION

Your child will likely have an easier transition to kindergarten if he is comfortable away from you for several hours at a time. Some children can handle the separation easily, while others may be overly clingy or tearful as the first day of school approaches. Here are several ways you can help your child deal with his anxieties:

- Notice how he typically reacts to new and different situations. Encourage him/her to put his feelings into words. He may be reassured with such statements as “I know you miss me when you’re at school. I miss you, too, and when you come home, we’ll have a snack and read a story.”
- Know yourself and your own family pattern. Are you a worrier? Do you tend to overreact and overprotect? If so, this could give him the subtle message that he can’t really be independent.
- Practice before school starts. For example, leave him with a baby-sitter or with a friend for a play date. Gradually increase the amount of time you are away from him.
- Tour the classroom together and meet his teachers in the days before school starts. Call ahead to make sure they are available to visit with you.
- On the “big day,” make your good-bye firm when the teacher indicates that it is time for you to leave. If you linger, he may feel that he can’t handle this new experience without you. Give him a big hug and kiss and tell him how proud you are of him.
- **The Importance of Setting a Sleep Schedule:** Children who regularly obtain an adequate amount of sleep have improved attention, behavior, memory, and learning, in addition to overall mental and physical health.





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4. THE HEALTH AND SAFETY OF YOUR CHILD

The Clinic

- Your child's health is a matter of great importance to all of us; therefore, a medical check –up will be administered by the school physician at the beginning of the year.
- If a child shows any symptoms of a contagious illness, he / she will be referred to the clinic, and parents will be contacted and asked to come to school to pick up their child.
- In case of accident or injury we will make an immediate attempt to contact you. If we cannot reach you, we will proceed to the emergency room at Rashid Hospital.

Keep your child at home if he / she

- Has a fever or had one during the previous 24-hour period.
- Has heavy nasal discharge.
- Has a constant cough.
- Is just tired. Rest at home at such times may prevent the development of serious illness.
- Have symptoms of a possible communicable disease.

5. ARRIVAL AND PICK UP:

- The morning assembly starts at 7:45 a.m. Parents/guardians are not allowed to accompany their children to the classroom.
- The school day begins at 7:45 a.m. and ends at 2:15 p.m.
- Staff supervision will start as early as 7:15 a.m., therefore parents are fully responsible for dropping their child before this time.
- You're kindly asked to follow our timing.
- The entrance door to the kindergarten will be closed from 1:30 p.m. to 2:15 p.m. daily. So kindly don't come before the mentioned time to pick your child up, and don't use the school clinic entrance.
- If for unavoidable reasons you have to pick up your child before the usual time 2:15 p.m. please drop by the Kindergarten office and get an authorization form signed by the KG administration. No child will be released without the authorization form.
- If you plan to pick up your child that normally rides the bus you must send a written note or contact the Kindergarten office, or the transportation department. Do not relay information incorrectly. If no written note or phone call is received before 1:30 p.m, your child will be sent home by his/ her usual method of transportation.
- The school will be responsible for caretaking of the children until 2:40 p.m. There will be no staff to supervise children staying after the mentioned time.
- We ask you to keep your child at home if he/she shows any symptoms of illness: fever, headache, cough, runny nose, lethargy, stomachache, etc.
- Only one person from the student's family can enter the school to pick up the child.





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6. ATTENDANCE / ABSENCE AND TARDINESS:

A successful school experience is the responsibility of the children, the parent and the school. Your child's progress, both academically and socially is influenced to a great extent by daily participation.

Now it is the time to establish good attendance habits. Help your child realize that school is an important part of his/her life and that you expect him/her to go to school everyday and to be on time to class.

- Do not give the impression that there is a choice attending school unless he/she is ill. Kindergarten is a continuous experience with each day's learning built on the day before. Attendance is an important part of the school curriculum.
- **Regular attendance without tardiness is a key.**
- If a child arrives late, parents/guardian will report to the KG administration. The secretary will register lateness and escort the child to class.
- If your child is absent, kindly inform the KG section.
- If your child is absent for more than two consecutive days, a medical report from his / her physician stating the kind of illness and its duration is required before he/she will be admitted to class.

7. Authorization to pick up a child / Transportation

- No child will be released to anyone or to any siblings other than his parents unless the parents call and notify the school or that person has a written permission signed by the parent with him or her. The sibling should be at the sixth-grade level or above.
- Drivers are not allowed to enter the premises of the KG section at any time.

8. SCHOOL UNIFORM / CLOTHING

- Dress your child in the school uniform, white socks and black shoes.
- Open sandals are not allowed.
- Girls in the KG. Section should wear white stretch/ cotton shorts under the uniform.
- During winter students should wear the school jacket only.
- Label all jackets and sports uniform with the child's name.
- White tights for girls (in winter).
- Please send an extra outfit and underwear to school and label each piece of clothing.

9. CURRICULUM

The system of teaching and learning in kindergarten includes performance standards, objectives and evaluation with educational foundations.

Parents

A comprehensive overview of the curriculum and digital resources will be sent to you and how to apply them in integration with these subjects:

1. English, Math and Science
2. Arabic language
3. French (Kindergarten 2)





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4. Islamic Education (for Muslims)
5. Music Education
6. Physical Education
7. Art Education



10. Schoolwork/Homework:

Kindergarten is the perfect time to begin “homework habit”. The primary focus of doing homework a habit is to build bridges between family and school. Not only homework will reinforce the concepts covered at school, but it will instill in your child an important sense of responsibility and a marvelous sense of pride and accomplishment.

Please look in your child’s school bag each day and at the school “weekly learning plan” that will be sent on Fridays. Be positive and value the work your child has done at school.

The weekly plan of assignments that will be sent to you every Friday on SEESAW platform and KG1-KG2 WhatsApp group (your SEESAW username and password will be sent later).

- We ask you to make sure that your child does the daily homework.
- Please make sure to write your name on any assignment papers and send it on the next school day.
- We kindly ask you to keep the corrected assignments sent to you at home.

11. DIGITAL PLATFORMS AND RESOURCES- A letter of login accounts will be sent to you.

- Asafeer
- SEESAW
- KG 2- Into Reading (English)
- KG 2 -Into Math
- KG2 -Into Science

12. TABLET

Please secure your child's electronic tablet and the cover, with the specifications listed in the (BYOD) letter.

13. BOOKS, BAG AND LUNCHBOX

We will deliver the books, KG bag and lunchbox the first week in the classes, so please do not send other bags. Trolley bags are not allowed.

14. STATIONERY

Kindly provide the child with the stationery list sent to you earlier.

15. KG CANTEEN

There will be packed food and drinks available in the KG section canteen (we will send a list of foods and drinks) and can be delivered and consumed in the classroom. It is preferable, however, that each child bring his own food from home.





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We ask you to send:

- 1- Sandwiches the filling can include cheese, labneh, sliced cold meats, peanut butter...
- 2- Fruits and vegetables.
- 3- Fruit Juice.
- 4- Cake / biscuits / cookies / muffins (not creamy)
- 5- A water flask and mineral water



We ask you not to send:

- 1- Meat like hotdog, kofta, hamburger ,....
- 2- Junk food like potato chips.
- 3- Eggs (hard boiled eggs or egg sandwiches).
- 4- Soft drinks, juice in glass bottles. fizzy drinks.
- 5- Chocolate, candy, chewing gum and lollipops.





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KG Timings

KG 1

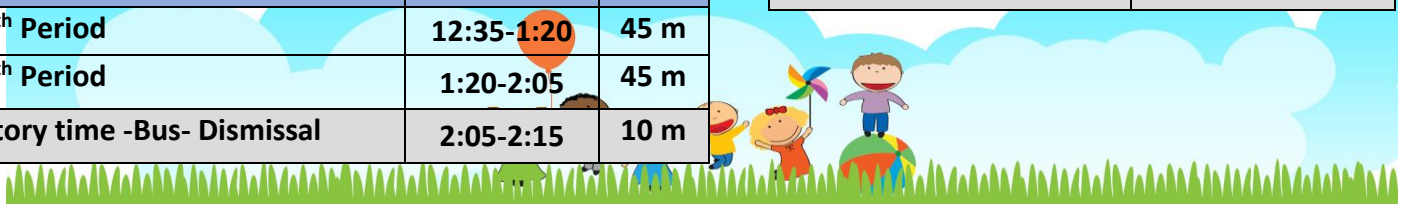
Monday to Thursday		
Morning Assembly	7:50-8:00	10 m
1 st Period	8:00-8:40	40 m
2 nd Period	8:40-9:20	40 m
Breakfast time	9:20-9:40	20 m
1 st break	9:40-10:05	25 m
3 rd Period	10:05-10:45	40 m
4 th Period	10:45-11:25	40 m
5 th Period	11:25-12:05	40 m
Snack	12:05-12:15	10 m
2 nd break	12:15-12:30	15 m
6 th Period	12:30 -1:15	45 m
7 th Period	1:15-2:05	45 m
Story time -Bus- Dismissal	2:05-2:15	10 m

Friday	
Morning Assembly	7:50-8:00
1 st Period	8:00-8:40
2 nd Period	8:40-9:20
Hand washing / snack time	9:20-9:40
Break	9:40-10:10
3 rd Period	10:10-10:40
4 th Period	10:40-11:05
Bus- Dismissal	11:05-11-15

KG 2

Monday to Thursday		
1 st Period	8:00-8:40	40 m
2 nd Period	8:40-9:20	40 m
3 rd Period	9:20-10:05	45 m
Breakfast time	10:05-10:25	20 m
1 st break	10:25-10:50	25 m
4 th Period	10:50-11:30	40 m
5 th Period	11:30-12:10	40 m
Snack	12:10-12:20	10 m
2 nd break	12:20-12:35	15 m
6 th Period	12:35-1:20	45 m
7 th Period	1:20-2:05	45 m
Story time -Bus- Dismissal	2:05-2:15	10 m

Friday	
1 st Period	8:00-8:40
2 nd Period	8:40-9:20
Break	9:20-9:40
Hand washing / snack time	9:40-10:10
3 rd Period	10:10-10:40
4 th Period	10:40-11:05
Bus- Dismissal	11:05-11-15





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16. EVENTS AND CELEBRATIONS

During the school year the kindergarten students celebrate and participate in the following Activities and events:

- U.A.E. National Day
- World Days
- Mother's Day
- Co-Curricular Activities
- Character Day, Pet Day, Sport Day, etc.....
- KG1 End of year celebration
- KG 2 Graduation Ceremony.
- Visit our Instagram account and check our photos.

17. PARENTS / TEACHERS CONFERENCE:

- Conferences are scheduled four times during the school year.
- The purpose of the conference is to discuss the child's progress.
- Parents will be notified of the conferences date.
- However, if you would like to meet the teacher in order to discuss the progress or any problem your child might be facing, **please contact the kindergarten secretary to fix an appointment.**

18. PROMOTING POSITIVE BEHAVIOR

Everyone has the right to always feel safe. Behavior improves when handled in a positive way. Behavior management is very important in school as well at home. School and parents need to share responsibility, being consistent always, creating a positive safe and secure environment for children. In order to maintain an environment conducive to learning, we expect the children to follow the basic rules:

- I sit and work quietly.
- I raise my hand to speak
- I wait for my turn.
- I listen and follow directions.
- I am kind and helpful to my friends.

Please familiarize yourself with the rules and help your child to follow them.





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19. GENERAL INFORMATION:

- Fun and educational field trips will be organized throughout the school year.
- We celebrate birthdays during the snack period on Thursdays, the kindergarten secretary should be notified two days ahead of time in order to make the necessary arrangements.
- We ask you to leave your child's toys at home.
- The school cannot be responsible for the loss or breakage of any item brought from home
- Jewelry is not allowed. The school will not be responsible for the loss or breakage of any Jewelry item such as (ring, bracelet, etc.).
- Keep the school informed of a current telephone number, email and address in case of an emergency.

20. COMMUNICATION CHANNELS

1. Phone Calls :04-3383812



2. Messages on WhatsApp: 050-9854664



3. KG Email: kg@mydischool.com



4. KG Instagram: @Kg_dis



School website: www.dips-alquoz.ae



**Head of Kindergarten
Suhad El Kassar**

Email: suhad@mydischool.com

LET'S WORK TOGETHER FOR A TERRIFIC YEAR!!!

